

# Pirrone's Banquet Center Rental Agreement

Date of Party: \_\_\_\_\_ Date Booked: \_\_\_\_\_

Occasion: \_\_\_\_\_

Time \_\_\_\_\_ to \_\_\_\_\_

Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell#: \_\_\_\_\_ Work#: \_\_\_\_\_

Rental Fee: \$\_\_\_\_\_ for \_\_\_\_\_ hours with a Minimum Food & Drink Charge of \$: \_\_\_\_\_ Plus Tax

A gratuity of 18% will be automatically added to all parties. For excellent customer service, feel free to add more if you wish to do so.

Approximate Number of Guests: \_\_\_\_\_

Eat@\_\_\_\_\_

Alcohol: YES: \_\_\_\_\_ NO: \_\_\_\_\_ INCLUDED: \_\_\_\_\_ CASH BAR: \_\_\_\_\_

Decorating Arrival Time: \_\_\_\_\_ Decorating is permitted no earlier than 1 hour prior to event unless discussed with the management prior to the day of your event.

- Soft drinks must be purchased from Pirrone's by the host.
- Food minimum must be met before bringing in ANY outside food.
- Outside food must be approved by the management. ABSOLUTELY NO OUTSIDE ALCOHOL MAY BE BROUGHT IN.
- Menu must be decided 10 DAYS PRIOR to your event or your options may be limited.
- You are responsible for your guests and any damages that may occur. This includes any issues with the "Scentsy" wax in the bathrooms. Please let us know if you will have any small children at your event and think they should be removed.
- Nothing may be attached to walls, windows or mirrors. No small glitter or confetti is permitted. There will be a \$150 clean up fee for any glitter or confetti found upon completion of your event.
- Music/DJ volume is at the discretion of the management. If DJ does not cooperate, he/she will be asked to leave.
- Pirrone's deserves the right to politely ask guests to leave if time limit has been reached. Please keep in mind we may have multiple events on the same day.
- Standing on chairs and or tables is not permitted.
- Rental fee is for the use of the room and does not apply to food or drink and is non-refundable.
- Full payment is due at the end of your event.

**CUSTOMER SIGNATURE SHOWS ACKNOWLEDGMENT AND AGREEMENT OF ALL ABOVE STATEMENTS**

SIGNATURE \_\_\_\_\_

-----Staff Use Only-----

Accepted By: \_\_\_\_\_ Rental Fee Paid By: Cash \_\_\_\_\_ Credit Card \_\_\_\_\_